

Academic Assessment Committee Meeting Minutes
October 10, 2017 – 3:00 pm
President's Conference Room, 226 Tigert

Present: Timothy Brophy, Gail Childs, Rajeeb Das, Margaret Fields Cheryl Gater, Cathy Lebo, Michael Murphy, Teresa Mutahi, Avner Sidi, Laura Spears and Tobey Shorey

Absent: Angela Lindner, Lee Morrison, Amy Simonne, and Catherine Striley

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone.
2. **May 9, 2017 Minutes:** Ms. Gail Childs moved to approve the minutes, Dr. Margaret Fields seconded the motion, all were in favor, and the minutes were approved.
3. **September 12, 2017 Electronic Meeting summary:** Dr. Laura Spears moved to approve the minutes, Ms. Gail Childs seconded the motion, all were in favor, and the minutes were approved.
4. **Review of duties and tasks for 2017-18:** Dr. Brophy discussed with the committee the duties and tasks of the Academic Assessment Committee and what new tasks the committee will be handling.
5. **Vote for Senate Co-Chair:** The new Senate Co-Chair is Dr. Laura Spears.
6. **AAP Approvals Requests:**
Team I
 - **Biomedical Scientist As Educator Certificate – Approved.** The voting committee members voted electronically and all were in favor for approval.
7. **Focus Group Study:** Dr. Brophy presented the committee the results from the Focus Group study. A few corrections were made, many ideas and thoughts about the report were discussed. From the report there were three main items that were consistent among the colleges that Dr. Brophy elaborated on and they were Class Size, Disciplinary Accreditation and Misconceptions about SACSCOC Reporting.

He also discussed the visualization of the current General Education data.
8. **Other Business:**
9. **Important Dates:**

Next meeting: November 14th, 3:00 p.m. in 226 Tigert Hall.

Meeting adjourned at 4:00 p.m.